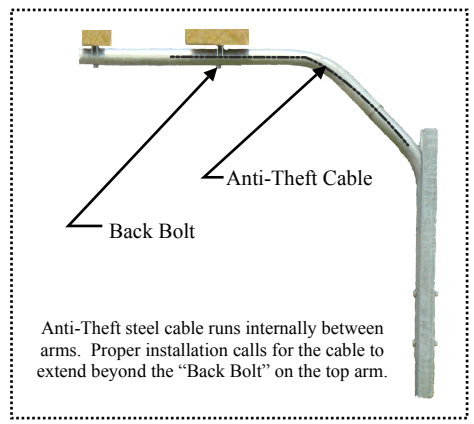
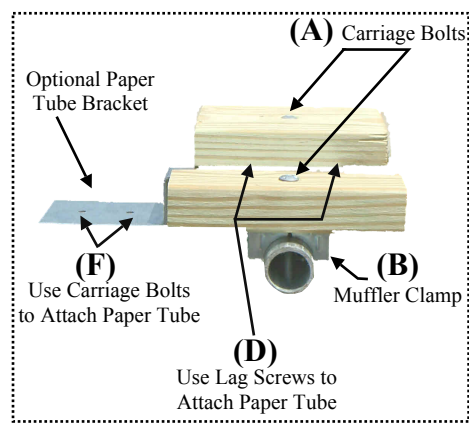
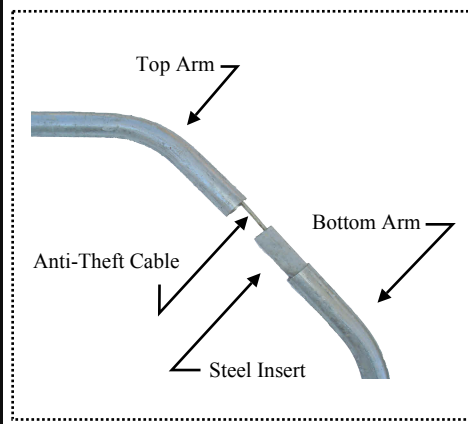
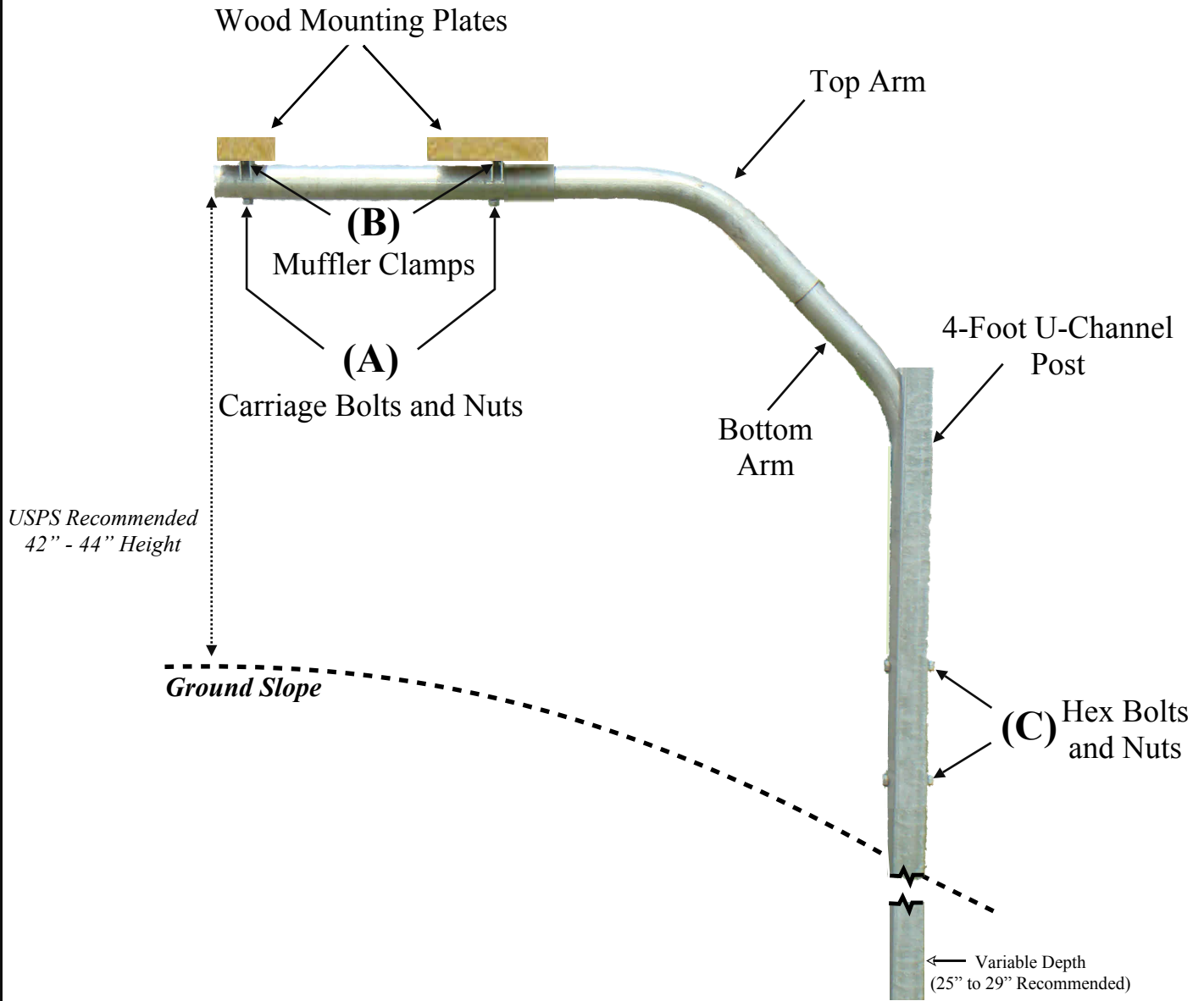


SwingSafe Swing-Away Mailbox Support Diagram



Installation Directions

ATTENTION: Product can have sharp edges. Always wear leather gloves when handling.

REMEMBER: “CALL BEFORE YOU DIG”. It is the law to call “811” before any digging project to schedule a locate of underground wires, pipes, etc. Be prepared to advise the area you will install your mailbox support and have them survey at least 15 feet in every direction from that point.

Find out more by going to www.call811.com.

BE AWARE OF YOUR SURROUNDINGS! Most mailbox supports are installed in close proximity to the roadway. Be aware of passing traffic and use extreme caution when in close proximity to the road’s right away.

Included Hardware	
A	2 Carriage Bolts / 2 Nuts 5/16" x 4"
B	2 muffler clamps
C	2 Hex Bolts / 2 Nuts 5/16 x 3"
D	2 Lag Screws 1/4" x 1"
E	4 Wood Screws
F	2 Carriage Bolts / 2 Nuts 1/4" x 1"

REQUIRED TOOLS

Tape measure
Level
Hammer

Pliers or adjustable wrench
Phillips screwdriver
Saw

7/16" wrench or socket
1/2" wrench or socket
Sledge hammer

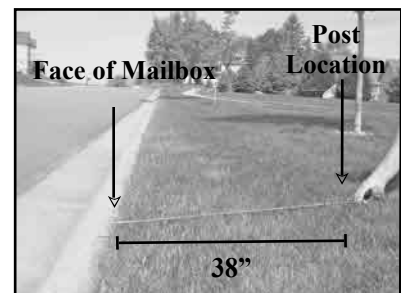
1. Call 811 Before You Pound in the Post

It is required by law for the homeowner to have a locate done before any digging project. Call 811 to schedule an appointment.



2. Measure Distance From Road’s Edge

From where you would like the face of the mailbox to be located, use a tape measure to measure 38" from that point. Mark this point, this will be the location of your post



3. Pound in Post

At the marked post location (STEP 2), pound in your post using the sledge hammer. The widest part of the post (FRONT) should face the road's edge. If your installation area has a curb, pound the post 29" into the ground. If no curb, pound the post 25" into the ground. Post should have very little "wobble" if any. Use the level frequently to ensure the post is vertical. This step is important as it directly affects how level your mailbox will be.

HINT: To gauge how deep you are driving in the post, use your tape measure and mark the desired depth from the bottom of the post before pounding it in.



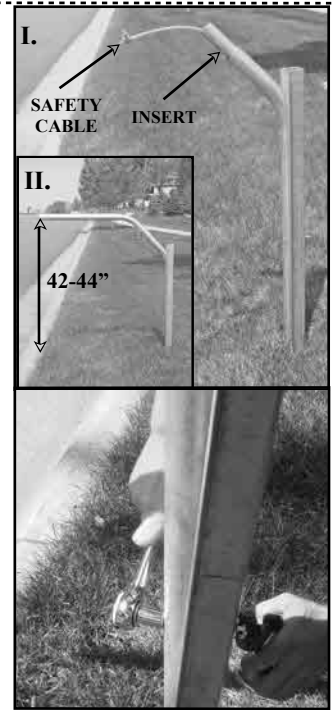
4. Secure Bottom Arm to Post and Adjust Height

I.) Pull the safety cable out as far as it will go. Line the top hole on the bottom arm (bottom arm has insert and safety cable attached to it) with any hole on the post. Take one HEX BOLT and NUT © and slide the bolt through the top hole of the bottom arm and through the post (nut should be on post side) and LIGHTLY tighten.

II.) Your next step is to measure and adjust the height of your mailbox. To do this, slide the TOP ARM over the safety cable and the insert of the bottom arm. Then, use tape measure to measure the distance from the bottom of the TOP ARM to the road. This distance should be between 42" - 44" inches. To adjust height, remove the bolt from the bottom arm and adjust accordingly. Once recommended height is achieved, insert both hex bolts (C) through bottom arm and post and screw on the nuts.

III.) Tighten bolts. To tighten, use your 5/16" wrench or socket while using your pliers or adjustable wrench to hold the nut.

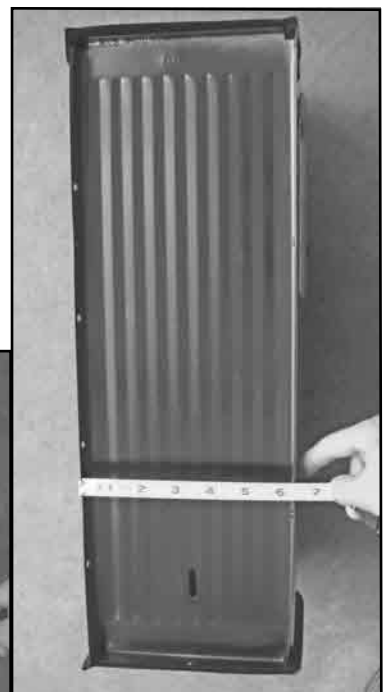
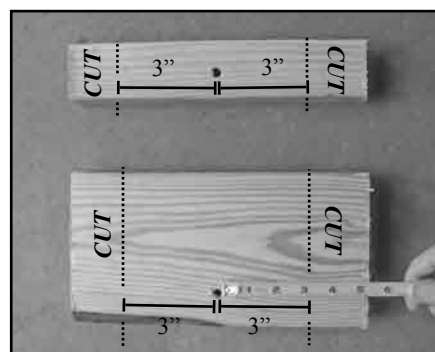
HINT: Make sure to have both hex bolts through the bottom arm and post before tightening.



5. Cutting Proper Mount Size for Your Mailbox

I. Measure the width of the bottom of your mailbox. Mark that width on each mounting plate by using the drilled hole as a center point. **REMEMBER: THE DRILLED HOLE IN EACH MOUNTING PLATE MUST REMAIN CENTERED ON THE PLATE AFTER CUTTING.**

EX: If the bottom of the mailbox is 6" wide, then you'll need to measure and mark 3" to the left and 3" to the right of the drilled hole on each mounting plate (a total of 4 measurements). Use the saw to make a cut at each (4) marking.



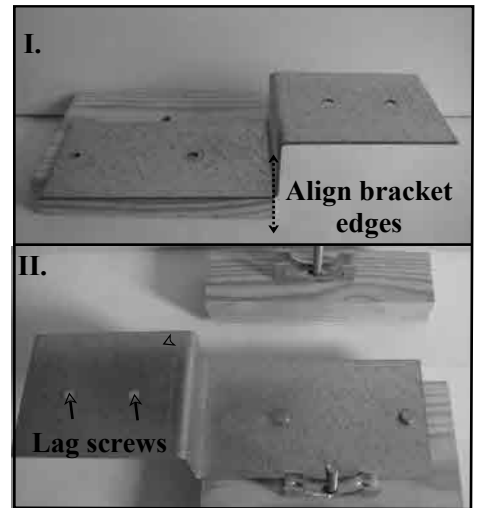
6. Attaching Paper Tube Bracket

(Skip step if no paper tube to attach)

I.) Align the paper tube bracket on the larger wood mounting bracket. align paper tube bracket with the edge of the wood mounting plate (shown in diagram).

II.) Make sure the paper tube bracket is 3/8" away from the edge of the drilled hole. Use 7/16" wrench to screw in lag bolts.

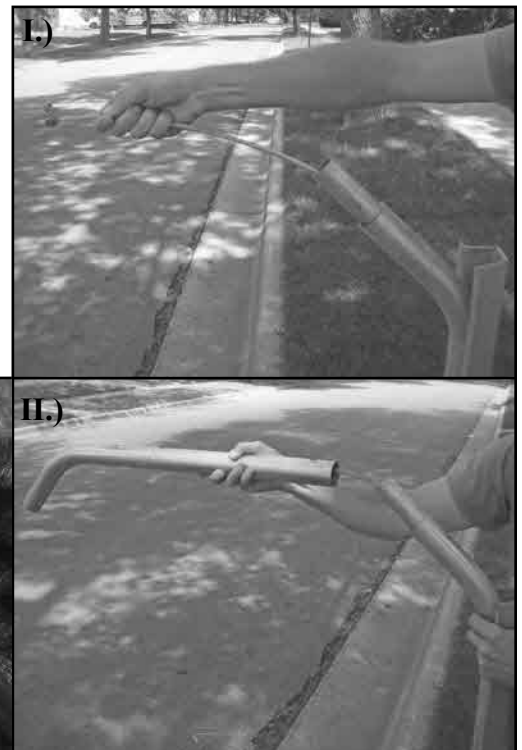
HINT: Tap lag screws in first with a hammer until wood holds the screws, then tighten with 7/16" wrench.



7. Position Safety Cable

I.) Remove the top arm and pull out the safety cable from the bottom arm as far as possible.

II.) Feed the cable into the bottom of the top arm until the lock on the cable is beyond the first hole in the top arm. Slide the top arm over the insert and double check that the lock is still beyond the first hole in the top arm. In step 8, the cable will be locked in position.

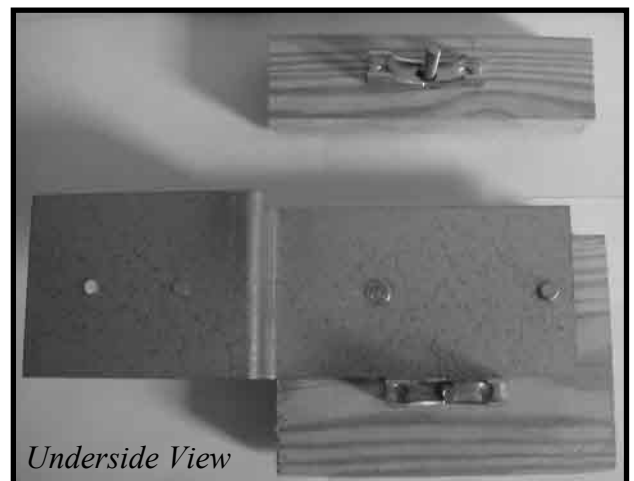


8. Attach Mounting Plate to Top Arm

NOTE: If paper tube bracket is attached to mounting plate, make sure paper tube bracket appears on the left side of the top arm when installing.

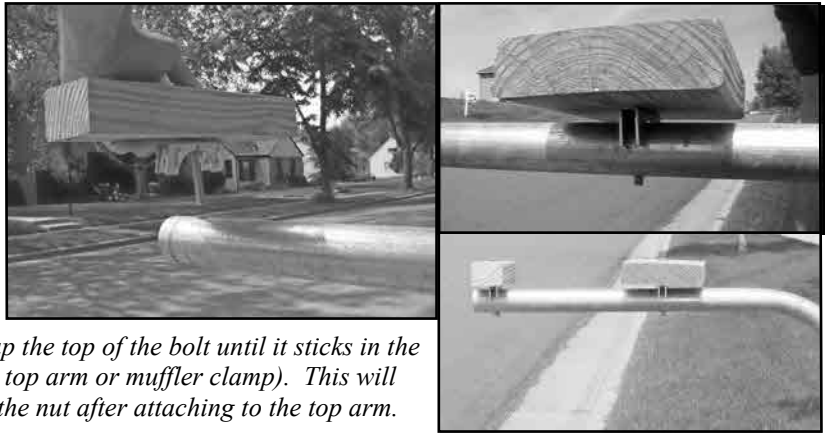
Need: 2 Carriage Bolts and Nuts (A), 2 Muffler Clamps (B), 2 Wood Mounting Plates.

Insert the carriage bolts (A) through the top of the wood mounting plates, then through the top of the muffler clamps; about a third of the bolt should be visible under the muffler clamp. With the mounting plate and muffler clamp on the bolt, insert the remaining third of the bolt through the hole in the top arm (the wider mounting plate should be closer to the mounting post).



STEP 8 CONTINUED

Once the bolt has passed through the top arm, screw on the nut and tighten using the 5/16" wrench or socket. Once both nuts are secured, remove top arm to confirm safety cable secures the top arm to the bottom arm.



HINT: Sometimes it is necessary to use a hammer and tap the top of the bolt until it sticks in the wood mounting plate (do this before inserting bolt into top arm or muffler clamp). This will ensure that enough of the bolt is available to screw on the nut after attaching to the top arm.

9. Screw on Mailbox to Mounting Plates

Place your mailbox on top of the wood mounting brackets. The front of the Mailbox should be just past the front wood bracket. Open mailbox door to Make sure there is enough clearance for it to function properly. Check to make sure the pre-drilled holes in your mailbox align with the wood mounting plates so you can screw in the four wood screws (E). Take the Phillips screwdriver and screw in all 4 screws until flush with mailbox.



10. Attach Paper Tube to Paper Tube Bracket

(Skip step if no paper tube to attach)

This step may require a drill if there are no pre-drilled holes in your paper tube. Drill two holes in the bottom of the paper tube that match up with the holes on the paper tube bracket. Attach with the two carriage bolts and nuts (F).



11. Attach Reflective Decal

A reflective decal is included in your purchase and is a nice safety feature that illuminates when drivers pass by. The reflective decal has an adhesive on one side and should be placed at the location shown.



For more information, please visit our website at www.swingsafesupports.com.
Or, please call a representative at (320) 267-1642.